

The University of Tennessee, Knoxville
Payroll Deduction Authorization for Parking Charges
(For Regular Employees Paid on Monthly and Biweekly Payroll)

Name _____ UT ID No. _____

Dept. Name _____ Account No. _____

I authorized Parking and Transit Services to deduct from my paycheck the amount annually established for parking by Traffic and Parking Authority. I understand that the rate of deduction will be based on the type of parking I receive. The deductions are authorized to begin with the month of parking assignment. Payroll deductions may be terminated as set forth in the current Traffic and Parking Regulations. I understand that if I terminate my employment, want to discontinue parking, or experience an extended leave, **I must return my parking permit to Parking and Transit Services to stop the payroll deduction.**

Monthly
Biweekly

Signature

Date

Parking and Transit Services Use Only

(01) _____ (03) _____
Unreserved McClung/Vol Hall Garage

(07) _____ (06) _____
Locust Street Garage Reserved

Date Assigned

Monthly Rate

Cashier